

# Company Setup in Russia

**A brief guide through company set-up followed by recent global challenges.**

# Who are we?



We are an international one-stop service agency based in Moscow. Our core competencies are legal services, tax consulting and business consulting.



In Russia since 2007



Over 200 founded  
Companies

# Work organization and response to current global challenges

- Global situation with ongoing challenges requires operational adaptation – as a response, all our lawyers, tax advisers, consultants and accountants are entirely set-up to provide services from their home offices, fully remotely as well as from our HQ office in Moscow.
- Even if the travelling is restricted and we must adapt to new models of global migration and doing business, our team continuously provides advisory services and set up companies and opening corporate bank accounts in Russia.
- Beside traditional ways of communication, we are available for consultation via email, video conference and international communication lines like Whatsapp, Zoom, Skype and others.

# Company Setup in Russia

- As a foreign investor in Russia, you are allowed to **buy, found and own Russian companies.** The participation of Russian shareholders is not mandatory.
- In **Russia** a **limited liability company** (Ltd or LLC) is called **ООО**. Foreign investors and entrepreneurs also most commonly choose this type of corporation.



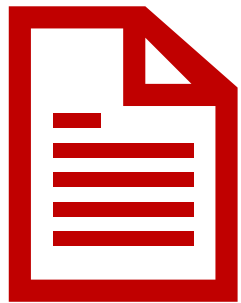
*"We take over all legal and bureaucratic tasks of your company foundation. We want you to be successful in Russia!"*

**-Arsen Azatkhanyan**  
Jurist



*The setup is a process of several steps, during which **our team of experts will support you.***

# Five Steps to your Company



1. **Legal Address** of good quality
2. **Managing Director** with Russian Work permit
3. **Bank Account** in Russia
4. Draft **legal documents**, communicate with notaries and **administrative authorities**
  1. **Accounting, Tax, and Legal** experts

# Fulfill Pre-requirements



- Decide on a **company name**
- **Draft** Founding resolution, Statutes, Shareholder agreement
- **Collect** Proof of beneficiary and Power of attorney for our lawyers to take action



*Our legal and tax experts **support you in the preparation of these documents.***

# Get the legal address



- You need to have a **legal address**, where your company will be registered. Russian tax office and state authorities use this address **for the communication** with the company.
- Make sure that the legal address you use is of good quality.



*We provide our clients with a fully-fledged legal address of high quality in the very center of Moscow.*

# Nominate the Managing Director



- You have to **nominate a general director** for your company
- If you intend to nominate a general director with a **non-Russian** citizenship, he will need to get a **valid Russian work permit** first.



*The work permit can only be applied for, after the company has been founded. In the meantime our clients **appoint** one of **our lawyers to be the Interim Manager.***

# Going through the Setup Procedure



- ✓ Draft a Resolution on the establishment of the "OOO"
- ✓ Confirm the **articles of association**
- ✓ Sign the **shareholders contract** (if the company has two or more founders)
- ✓ Register the "OOO" at a notary and the Tax authorities in Russia

# Run your Company



- ✓ Get the **company's stamp**
- ✓ Open the **bank accounts** and deposit the **minimum share capital** of 10,000 Rubles
- ✓ Issue the list of shareholders
- ✓ Notify and register at the **social insurance funds**



*Pay Attention to the Russian Tax, Accounting and Labor Laws!*

# Setting up a company without need to come to Russia...is possible.



Another way to become a company owner is through purchase of Russian shelf company. This is very often simplest and fastest entry solution to the Russian market.

By getting a shelf company with Rufil Russia Consulting, you will not only acquire the company, but also the services that are essential for a quick and smooth set up of business in Russia:

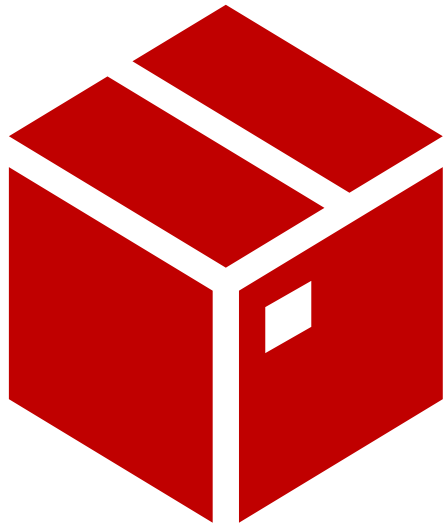


- *A 100% reliable legal address in Moscow;*
- *Professional support in terms of accounting and taxation;*
- *Performance of the tasks of general manager by our Management Company or Lawyer in Trust*

# Our Company Set-up Package



**We support you** in the founding process of your company and all related tasks, so that your business is **quickly operational**.



## **Our Package includes:**

- ✓ *Legal Address in Russia*
- ✓ *Russian Bank Account*
- ✓ *Interim Manager with Russian work-permit*
- ✓ *Professional Accounting in accordance to Russian law*
- ✓ *Legal, Tax Consultation and other services*

# Why to chose us?



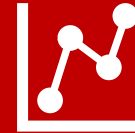
In Russia  
since 2007



German  
Work Ethic



Customers  
Worldwide



Long-Term  
Business  
Focus

*"The satisfaction of  
our customers is my  
main priority."*



Over 200  
founded  
Companies



Educational  
Support for  
our Staff



Certified  
Experts



Socially  
Responsible



Philipp  
Rowe/ CEO

# How do we work?



"I can recommend the services of **Rufil Russia Consulting** based on **very good experiences** with their **highly professional attitude** and **reliability** in such a sensitive area like bookkeeping in a foreign country."



"I recommend **Rufil Russia Consulting** to all companies that want to export to Russia or expand their business to Russia. We were **very satisfied with the results** of Rufil Russia Consulting's work."



"We highly recommend **Rufil Russia Consulting** and are **very satisfied with the service**. 5 stars."



"We have been **working with Rufil Russia Consulting for many years!** We value the **professionalism** of the colleagues and that all **our enquiries** are always **dealt with immediately**."



# Our Experts



**Arsen Azatkhanyan**  
Jurist



**Larisa Galetskaya**  
Financial Controller /  
Head of Department



**Alena Vasileva**  
Sales Manager

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*\*Mr. Philipp Rowe – Managing Director of Rufil Russia  
Consulting is official representative of BWA in Russia.*

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