

Company Setup in Russia

Overview

Who are we?



We are an international team of lawyers, consultants tax advisors, and accountants in Moscow.



In Russia since 2007



Over 200 founded Companies

Company Setup in Russia

- As a foreign investor in Russia you are allowed to **buy, found and own Russian companies**. The participation of Russian shareholders is not mandatory.
- In Russia a **limited liability company** (Ltd or LLC) **is called OOO**. Foreign investors and entrepreneurs also most commonly choose this type of corporation.



"We take over all legal and bureaucratic tasks of your company foundation. We want you to be successful in Russia!"

- Viktor Malyshev/
General Counsel / Senior Jurist



*The setup is a process of several steps, during which **our team of experts will support you.***

Five Steps to your Company



- 1. Legal Address** of good quality
- 2. General Director** with Russian Work permit
- 3. Bank Account** in Russia
- 4. Draft legal documents**, communicate with notaries and **administrative authorities**
- 5. Accounting** experts

Fulfill Pre-requirements



- Decide on a **company name**
- **Draft** Founding resolution, Statutes, Shareholder agreement
- **Collect** Proof of beneficiary and Power of attorney for our lawyers to take action



Our legal and tax experts support you in the preparation of these documents.

Get the legal address



- You need to have a **legal address**, where your company will be registered. Russian tax office and state authorities use this address **for the communication** with the company.
- Make sure that the legal address you use is of good quality.



We provide our clients with a functioning legal address of high quality in the center of Moscow.

Nominate the General Director



- You have to **nominate a general director** for your company
- If you intend to nominate a general director with a **non-Russian** citizenship, he will need to get a **valid Russian work permit** first.



*The work permit can only be applied for, after the company has been founded. In the meantime our clients **appoint** one of **our lawyers to be the Interim Manager.***

Going through the Setup Procedure



- ✓ Draft a Resolution on the establishment of the “OOO”
- ✓ Confirm the **articles of association**
- ✓ Sign the **shareholders contract** (if the company has two or more founders)
- ✓ Register the “OOO” at a notary and the Tax authorities in Russia

Run your Company



- ✓ Get the **company's stamp**
- ✓ Open the **bank accounts** and deposit the **minimum share capital** of 10,000 Rubles
- ✓ Issue the list of shareholders
- ✓ Notify and register at the **social insurance funds**



Pay Attention to the Russian Tax, Accounting and Labor Laws!

Our Company Set-up Package



We support you in the founding process of your company and all related tasks, so that your business is **quickly operational**.



Our Package includes:

- ✓ *Legal Address in Russia*
- ✓ *Russian Bank Account*
- ✓ *Interim Manager with Russian work-permit*
- ✓ *Professional Accounting in accordance to Russian law*
- ✓ *Legal, Tax Consultation and other services if required*

Why to chose us?



In Russia
since 2007



German
Work Ethic



Customers
Worldwide



Long-Term
Business Focus

*"The satisfaction of
our customers is my
main priority."*



Over 200
founded
Companies



Educational
Support for our
Staff



Integrated into
a strong
Network



Socially
Responsible



**Philipp Rowe/
Owner and CEO**

How do we work?



"I can recommend the services of **Rufil Russia Consulting** based on **very good experiences** with their **highly professional attitude** and **reliability** in such a sensitive area like bookkeeping in a foreign country."



"I recommend **Rufil Russia Consulting** to all companies that want to export to Russia or expand their business to Russia. We were **very satisfied with the results** of Rufil Russia Consulting's work."



"We highly recommend **Rufil Russia Consulting** and are **very satisfied with the service**. 5 stars."



"We have been **working with Rufil Russia Consulting for many years!** We value the **professionalism** of the colleagues and that all **our enquiries** are always **dealt with immediately.**"



Our Experts



Viktor Malyshev
General Counsel/
Senior Jurist



Tatiana Filatova
Head of Accounting & Tax
Department/
Chief Accountant/ Auditor



Olga Karelina
Senior Consultant for Tax
and Accounting

Contact:



+7 (495) 221 26 65



info@rufil-consulting.com



www.rufil-consulting.com



Ul. Bolshaya Dmitrovka 23/1 1
25009 Moscow, Russia



Philipp Rowe
Owner and CEO

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